

# CLEANING TO BE DONE ON VACATING



To assist in ensuring your bond is returned without any avoidable deductions or time delays, please keep the following on file and refer to it prior to handing back your keys.

## Generally:

- Clean all windows, doors, sliding doors, fly screens and security screens. Vacuum all sliding door tracks.
- Sweep or mop all floors, removing any marks.
- Steam clean carpets.
- Clean light fittings, remove all cobwebs and ensure all globes are working.
- Clean all marks off walls, light switches.
- Wipe down and remove all dust from skirting boards, picture frames, window sills etc.
- Ensure that all curtains and blinds are clean as per condition report.

## Kitchen:

- Inside and outside all cupboards and doors.
- Oven including internal wire shelves. If heavily soiled you may need to clean twice. Ensure all oven cleaner is removed and take care as it can remove markings on control panels.
- Inside, outside and behind refrigerator and dishwasher (where applicable).
- Exhaust fans/rangehoods and filter.
- Sink, especially drain holes.

## Bathroom:

- All floors, mirrors and windows.
- Inside and outside all cupboards.
- Toilet, bath, shower recess, glass screens, sink. All soap scum needs to be removed from tiles and shower screens
- Shower curtain washed with bleach or replaced if applicable.

## Laundry:

- Inside, outside and behind washing machine. Rinse out filter (where applicable).
- Inside, outside and behind dryer, remove lint (where applicable).
- Clean laundry tub.

## Verandah:

- Sweep and mop, clean railings and any perspex or glass.
- Remove all cobwebs etc.

## Lock-up Garage:

- Sweep out.
- Empty any wheelie bins and remove all rubbish.
- Clean oil residue from concrete.

## Yards:

- Lawns, edges, weeding, general tidy up. All green waste removed

## If Furnished:

- Make sure that all items are in original rooms as per inventory.

If you have any further queries, please do not hesitate to contact your Portfolio Manager.